

## Electronic Annual General Meetings

A fully electronic AGM ensures compliance with the guidelines restricting gatherings in conjunction with COVID-19. As a consequence, physical attendance is not possible, but you can attend via an AGM portal. During the AGM, you can vote and submit comments via the AGM portal.

## Registration

It is important to register for the AGM in advance if you wish to attend the fully electronic AGM. You can register as follows and **no later than Friday 12 March 2021, at 11.59pm (CET)**:

- electronically via the InvestorPortal on the company's website <https://ir.alk.net/agm>, or via VP Securities A/S' website, [www.vp.dk/agm](http://www.vp.dk/agm)
- by contacting VP Securities A/S by email to [vpinvestor@vp.dk](mailto:vpinvestor@vp.dk) or by tel. no. (+45) 43 58 88 66.

Once you have registered, you will receive a confirmation by email. The email contains a link to VP's VGM portal.

## Technical requirements for attending an electronic AGM

We recommend that before the AGM starts, you make sure that the device you are using to attend fulfils the following requirements.

- **Browser**  
The electronic AGM can be attended in 'evergreen browsers' on PC/Mac, mobile and tablet/iPad. 'Evergreen browsers' (Edge, Chrome, Firefox and Opera) are browsers that update themselves to new versions automatically. Safari is also supported, even though it is not an evergreen browser.
- **PC**  
The electronic AGM will run in Edge, Chrome and Firefox browsers.
- **Apple**  
The electronic AGM will run in the three latest main versions of the Safari browser on Mac, iPhone and iPad (Safari versions 12, 13 and 14). If you have older Apple equipment that may not be able to update to a usable Safari version, you can install and use a Chrome browser.
- **Internet connection**  
The quality of the transmission will depend on your provider. You should, as a minimum, have a 5-10 Mbit/s connection to achieve good transmission.

### **How the electronic AGM is held**

The AGM is held via the AGM portal. It is important that you log in to the portal in order to attend the AGM. Here, you will be able to livestream the AGM, write comments concerning the agenda items, and vote in any ballots.

### **Questions/comments prior to the AGM**

If you have questions/comments concerning items of the agenda, we request you to submit them in advance, as this will facilitate handling on the day of the AGM. Questions/comments can be submitted by email with clear identification of the shareholder to both [hksdk@alk.net](mailto:hksdk@alk.net) and [lhvdk@alk.net](mailto:lhvdk@alk.net), **no later than Thursday, 11 March 2021**.

### **Attending an AGM**

The AGM is transmitted via live streaming (webcast) in VP's VGM portal. It is important that you log in to the portal in order to attend the AGM.

### **Questions/comments during the AGM**

After presentation of the individual agenda items, it will as usual be possible to ask questions to and comment on the proposals. This will take place in writing via the AGM portal. Your questions/comments will be read out and then answered verbally. You must log in to the portal in order to write comments.

### **Ballots**

If a ballot is to be held on an agenda item, this will be clearly stated on the AGM portal. You must log in to the portal in order to vote. If you have granted a power of attorney or cast a postal vote prior to the AGM, you will not be able to vote during the live transmission of the AGM.

You can log in to the AGM portal using NemID or VP-ID



The screenshot shows a web page for a Virtual General Meeting. The main heading is "Welcome to the Virtual General Meeting" with a subtext "Log on with Nem-ID or VP-ID to participate in the General Meeting". On the right side, there is a white box titled "Virtual General Meeting" containing two login options: "NEM ID" with a "LOG IN WITH NEMID" button, and "VP SECURITIES" with a "LOG IN WITH VP-ID" button. The VP SECURITIES logo is also present in this box.


**Need technical help?**

Please contact VP Investor Services by phone [+45 43 58 88 66](tel:+4543588866)  
(Monday – Friday between 9.00 am. and 4.00 pm.) or email: [vpinvestor@vp.dk](mailto:vpinvestor@vp.dk)  
COMPANY | CVR-no: 12345678

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**Attend the AGM:** Click on the 'play' button to start the live stream

 **VP SECURITIES**  
A EURONEXT COMPANY

EN

ABOUT SEND POST

Welcome to the meeting



**LIVE**  
**STREAMING**

**Voting**  
There is no current poll

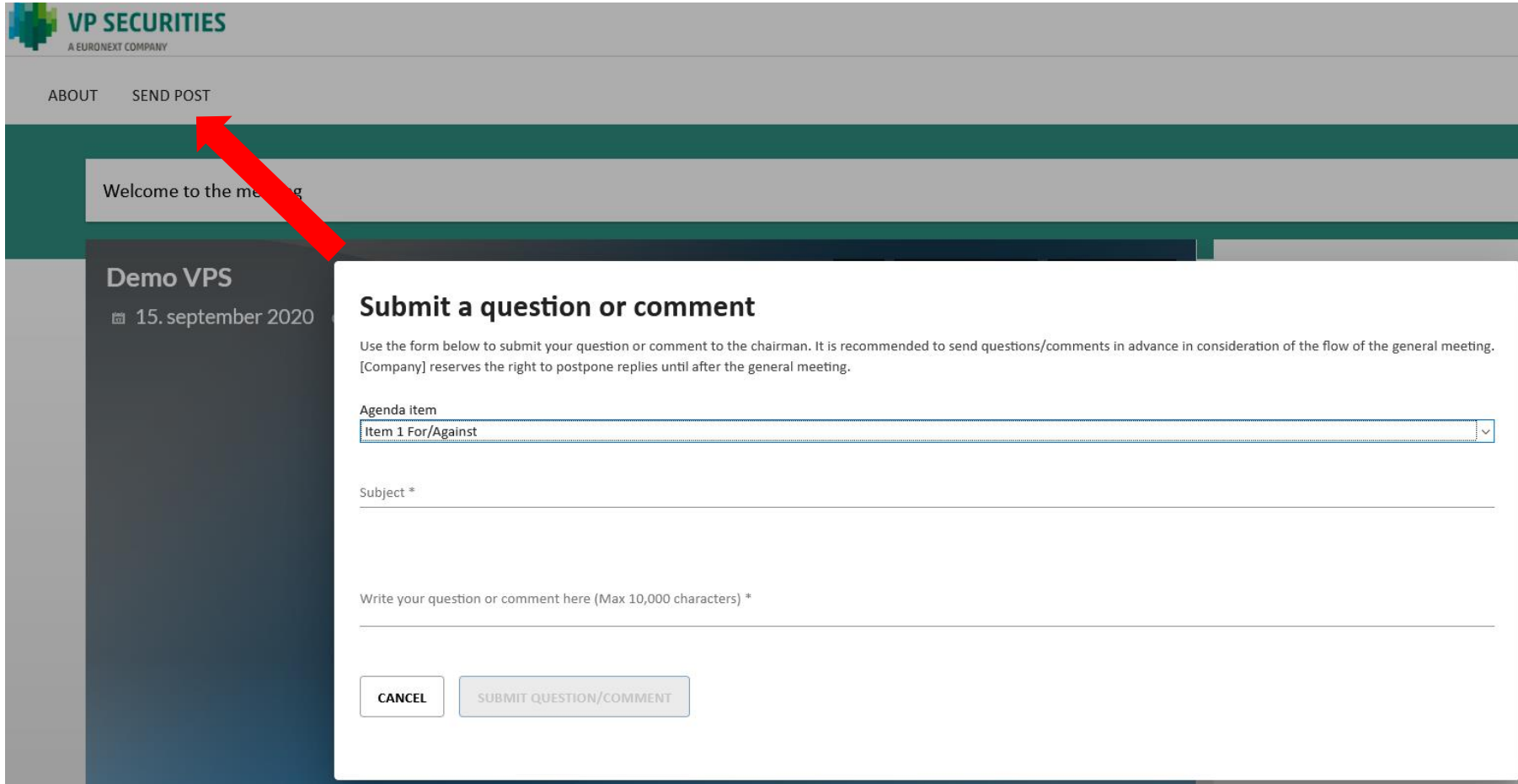
**Messages**

**Agenda**  
Item 2  
Item 3 - Election of candidates  
Item 4

**Participant Information**  
Klaus  
1 Votes

**Documents**  
[VP webpage](#)

**Questions/comments:** Click on 'Send post' in the top left-hand corner. The dialogue box will then open, and you can select an agenda item in the scrollable menu. Subject and question/comments must be completed



The screenshot shows the VP SECURITIES website interface. At the top left, the company logo and name are displayed. Below the logo, there is a navigation bar with the text "ABOUT" and "SEND POST". A red arrow points to the "SEND POST" button. Below the navigation bar, there is a dark blue sidebar with the text "Demo VPS" and "15. september 2020". The main content area is a white dialog box titled "Submit a question or comment". The dialog box contains the following text: "Use the form below to submit your question or comment to the chairman. It is recommended to send questions/comments in advance in consideration of the flow of the general meeting. [Company] reserves the right to postpone replies until after the general meeting." Below this text, there is a dropdown menu labeled "Agenda item" with the selected option "Item 1 For/Against". Below the dropdown menu, there is a text input field labeled "Subject \*". Below the text input field, there is a larger text input field labeled "Write your question or comment here (Max 10,000 characters) \*". At the bottom of the dialog box, there are two buttons: "CANCEL" and "SUBMIT QUESTION/COMMENT".

**Vote for/against:** Click on for, against or blank. You can change this for as long as the ballot is open

ABOUT SEND POST

Welcome to the meeting



**LIVE**  
**STREAMING**

**Voting**

FOR

AGAINST

BLANK

Thank you for your vote. You can change your vote as long as the poll is open.

**Vote for a candidate:** Select the candidates for whom you wish to vote, and then click on 'VOTE'

Welcome to the meeting

**LIVE**  
**STREAMING**

### Voting

You can vote for maximum 2 candidates.

- FOR Kandidat 1
- FOR Kandidat 2
- FOR Kandidat 3
- FOR Kandidat 4
- FOR Kandidat 5
- FOR Kandidat 6
- FOR Kandidat 7

You have not cast your vote.

**VOTE**